

SILVER BELLS



CHRISTMASTIME IN THE CITY

2018 Christmas Parade Packet

Friday, December 7, 2018

6:00pm

CHRISTMAS PARADE PROCEDURES

2018

1. **Every entry must pre-register by completing the parade application form and attaching required documents**
2. Parade is limited to the first 100 entries.
3. Fee of \$20.00 per entry (Elected Officials not required to pay fee) must be paid at the time of application is submitted. There will be a \$5 late fee charge for all applications submitted after November 30, 2018.
4. Float rental fee is \$525 and includes entry fee. Lighted floats will be available for an extra \$300.
5. No sirens or loud horns.
6. **No throwing of any candy, favors or handouts of any kind.**
Failure to comply will result in IMMEDIATE removal and suspension from future participation.
7. ALL entries (motorized and ridden) must remain in the center of parade route. No maneuvering and NO riding animals to the spectators for petting, conversing or any other reason.
8. All motorized vehicles must be operated by a licensed driver and proof of insurance is required.
Proof of current insurance and copy of drivers license for driver must be submitted at time of application.
9. City will provide Santa - **no other Santa is allowed in parade.**
10. Floats transporting children more than thirty (30") inches from the ground must have side rails. Rails should measure a minimum of three feet from the floor of the unit.
11. To ensure the safety of riders, all children must be unloaded from floats/open units at the end of the parade route.
12. Parents, or other responsible adults (18 yrs. or older), must be at the end of the parade route to pick up their children.
13. The ratio of adult chaperones to children will be no less than 1:10 for ages 6 to 12 or 1:5 for preschoolers.
14. All animals (including horses) must abide by the City of Gaffney Animal Control laws (**including immediate removal of waste**). Responsible person(s) of animal entries must have someone with the animal throughout the parade (from line-up to parade conclusion) with pooper scooping capabilities. **ALL WASTE MUST BE REMOVED IMMEDIATELY.**
15. **PERFORMANCE AREAS:** The ONLY locations permissible for stopped performances are the following intersections: Buford, Floyd Baker Boulevard and Frederick. Stopped performances can last no longer than 60 seconds.



City of Gaffney Christmas Parade December 7, 2018, 6:00 p.m.

Office Use Only
Date Rec'd: _____
#: _____
<u>Parade Position Number:</u>

(To be assigned December 5, 2018)

Entry forms will be accepted through Friday, November 30, 2018 or until the first 100 entries are received, whichever is first. Please keep in mind that entries are spaced to allow a mix of floats, bands, walkers, and vehicles – ALL of which are in order then by the date completed application was received.

Mark the box that best describes type of unit:

- Walking/Marching Group
- Float
- Golf Cart
- Personal Farm Tractors

ANIMALS (must comply with Animal Ordinance):

- Horses
- Other:

VEHICLES (must be insured):

- Motorcycles or other ATVs
- Large rig/semi-trailer
- Other _____ (must be pre-approved)
- Private Passenger Vehicle (car or pick-up truck)
- Emergency Response Vehicle

Make _____ **Model** _____ **Year** _____ Is your unit gasoline or diesel?
 Will your unit be pulling a trailer, bed or any similar attachment? Yes No
 If yes, what is the length? _____ (Please pay close attention to rule numbers 10-13)

All vehicles must provide proof of insurance and a copy of the license of the person who will be driving the unit in the parade. This MUST be submitted with application.
Please note, the Visitors Center will be closed from 4:30pm on Thursday, November 8th through Monday, November 12th for construction purposes.

Sponsoring Organization: _____
 (This is the name your float will be registered as. Use this name when checking in on December 7th.)

Responsible Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Telephone: _____

ACKNOWLEDGEMENT: Parade Rules have been read, accepted and will be abided by. I, the undersigned, agree that I will notify my participants that they are responsible for any personal injury and/or property damage resulting from participation in the parade. I specifically release and discharge in advance the City of Gaffney from any and all liability. As the applicant, I further understand that if I, or anyone from my organization, fails to comply with all rules, unit/entry will be removed from parade immediately and will be subject to suspension from future participation.

Applicants Signature: _____ Date: _____

Keep in mind this year's theme is **Silver Bells: Christmastime in the City**. All entries are required to be **illuminated**.
Be creative. Have fun. Stay Safe.

ATTN: Christmas Parade Entries



If your entry has a motorized unit (car, truck, etc.), please do NOT attempt to submit your application without a copy of the unit driver's license and proof of insurance for unit. Applications will NOT be received without required documentation. License must be of person that will be operating your unit in the parade.

DO NOT THROW or TOSS ANYTHING! (this will result and immediate removal from parade and suspension from future participation). Please obey this – a piece of candy is not worth anyone's life.